

TOWN OF KIRKWOOD
Town Board Meeting Agenda
December 30, 2025

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: December 2, 2025 Town Board Meeting

PUBLIC PARTICIPATION:

COMMUNICATIONS:

COMMITTEE REPORTS:	<u>Chair</u>	<u>Members</u>
Beautification Committee	Patricia A. Griffin	Sandy Wasson
Bldg. Dept/Code	Sandy Wasson	Lewis C. Grubham
Bldgs./Cemeteries	Lewis C. Grubham	
Dog Control	Katie M. Legg	Marc Latini
Employment Discrimination/ Harassment	Sandy Wasson	Marc Latini
Enviro. Protection	John Mastronardi	Robert H. McKertich
Fire	Sandy Wasson	
Highway/Public Works	Chair Lewis C. Grubham	
Insurance, Town	Sandy Wasson	Marc Latini
Inventory	Katie M. Legg	Marc Latini
Lighting Dist.		
Negotiations	Robert H. McKertich	Lewis C. Grubham
Parks	Lewis C. Grubham	Poe Williams
Personnel/Benefits	Lewis C. Grubham	Poe Williams Mary Kay Sullivan Sandy Wasson
Planning Board	Katie M. Legg	
Property Acquisition	Lewis C. Grubham	
Senior Citizens	Katie M. Legg	Sandy Wasson
Sexual Harassment	Lewis C. Grubham	1 Board Member - TBD 1 Female - TBD
Water/Sewer – Budgets/Projects	Lewis C. Grubham	Poe Williams Julie Wyatt
Water/Sewer Department	Lewis C. Grubham	Poe Williams Julie Wyatt
Youth	Katie M. Legg	Marc Latini
Zoning Board of Appeals	Katie M. Legg	Sandy Wasson

DEPUTY SUPERVISOR: Katie M. Legg

OLD BUSINESS:

- Resolution reappointing Gordie Woolbaugh as Member Planning Board for a term to expire December 31, 2030.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

2. Resolution reappointing Jerry McMaster as Member Zoning Board of Appeals for a term to expire December 31, 2030.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

3. Resolution authorizing the continuation of petty cash for 2026, subject to audit by the Budget Officer, for the following departments at specified amounts, pursuant to Town Law Section 64, Paragraph 1(2):

Bookkeeper	\$100
Building & Code Inspector	\$100
DPW Commissioner	\$200 and \$35 for Water Department
Supervisor	\$200
Town Clerk	\$200
Town Justice	\$200

 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

4. Resolution authorizing the Supervisor to enter into an agreement with Roger Studer d/b/a Studer's Body Shop & Garage for the year 2026, in accordance with the attached agreement.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

5. Resolution pursuant to Not-For-Profit Corporation Law Section 1402(c)(3) approved the Membership Roster for Five Mile Point Fire Company, with the understanding that the members so approved will be assigned for which they have been qualified, in accordance with the attached roster.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

6. Resolution Authorizing the Expenditure of \$46,950.00 to Layne Christensen Company for Emergency Repairs to Municipal Water Wells, in accordance with the attached resolution.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

7. Resolution, on recommendation and approval of the Code Enforcement Officer, pursuant to section 304.3 of the Mobile Home – Trailer Ordinance, authorizing the Town Clerk to use a license for the following mobile home – trailer parks, such license will be for the year 2026:
 Kirkwood Parksites, LLC, 1794 US Route 11, Kirkwood, NY 13795
 Owner: Christina DePierro
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

AUDIT AND PAYMENT OF CLAIMS:

1. Resolution authorizing the audit and payment of the following claims:
 General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claim # 25001434 through # 25001527 the total amount of \$ 405,752.20 , which includes prepaid claims as authorized by resolution adopted January 7, 2025.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

ADJOURNMENT:

1. Resolution to adjourn the meeting:

Meeting adjourned at _____ P.M.